

To: All Parish Clerks

It has been brought to our attention that not all Parish Councillors are aware that, when taking on the role of a Parish Councillor, their Register of Interests form is published on our website (ie) it is a public document. It is a legal duty that we publish these Interests.

It would be most helpful if, when you provide your Parish Councillors with a Register of Interests form, you advise them that this will be out for public consumption, and signpost them to the Government publication (link below).

It is also important that their forms are kept up-to-date, should there be a change in circumstances (ie) change of address/name, job, investments /shares, ownership of properties/land etc. If you would remind your Councillors please to check that their forms are updated it would be greatly appreciated.

A useful link to Government publications on Openness and Transparency on Personal Interest Guidance for Councillors is :

<https://www.gov.uk/government/publications/openness-and-transparency-on-personal-interests-guidance-for-councillors>

This link can be found on our website – on “Becoming a Councillor” page: <https://www.west-lindsey.gov.uk/my-council/my-councillors/becoming-a-councillor/>

Many thanks

Regards